Oregon Action Coalition

Steering committee Minutes

May 13, 2016

**Call to Order**

A steering meeting of the Oregon Action Coalition was held on May 13, 2016 in a conference room at the Oregon nurses Association. It began at 10am and was presided over by Tom Engle.

**Attendees**

Voting members in attendance included Jana Bitton, Tom Engle, Kelly Fox, Susan Blackwell-Sachs, Denise Foster, Stacy Moritz, Virlena Crosley, Mallie Kozy, Kate Kaznowska and Paul Ventura (by phone).

Guests in attendance included Cathy Byrne.

Members not in attendance included Dana Bjarnason, Gladys Campbell, Renee Menkens, Edward Brewington, Jordan Ferris, Melissa Jones, and Joane Moceri.

**Workgroup Reports**

**Leadership report** was presented by Jana.

Phase 1: update given on June 9th workshop on Nurses on Boards. Jana announced more seating for students. Initially, the ratio was 2:1 (working/community nurses to students), now it is 1:1 for a total of 60 participants (30 nurses to 30 students). Currently 42 individuals have enrolled.

The workshop will be held at the University of Portland on June 9th from 8:30 to 4pm. The workshop addenda will include guest speakers, an expert panel and a talk on board service and Culture of Health by Renee and Jake.

Phase 2: will include the creation of a tool kit for Nurses on Boards.

Discussion: Susan asked how we are going to disseminate toolkit. Jana stated we would distribute via the steering committee and upload on the website. Toolkit should offer content and testimonials. Consider using videos or social media for dissemination. Denise suggested that we utilize our retired nurses (or soon to be retired) to participate. This group continues to be interested in involvement and is vital to the profession. There was a lively discussion on the importance, value and role of nurses on boards. Salem Hospital was suggested as an example organization of how they have 8 nurses on their board. We were encouraged to look at the community and hospital outcomes of a hospital board heavily represented by nurses.

Jana asked us all to sign up on the National Nurses of Boards website. Please signup onnursesonboardcoalition.org.

Tom suggested that we encourage all the attendees of the workshop to commit to being on a board within 1-2 years and signup to be a member of our coalition. There was group discussion that the OAC is responsible to connect these individuals to board opportunities. We must be the guide and facilitator, showing that board membership is doable and attractive.

**Staff report** was presented by Kate and Jana.

Kate needs assistance with identifying connections at some of the larger hospital organizations i.e. St Vincent, Good Samaritan and Providence Portland. Carol Bradley (Legacy) and Debbie Burton (Providence) were suggested.

Tom asked when will we see a list of hospitals, people and opportunities. Kate and Jana stated next meeting.

**Communication report** was presented by Jana.

The newsletter will be sent out next month. Please send pertinent information to Jana.

The marketing plan for the workshop is in place with Kate distributing flyers.

It has been suggested that a Speakers Bureau be implemented to provide classes and leadership groups for nurses. It is also an opportunity to educate on the OAC.

Kate and Jack attended the VA Nurses Week to bring awareness to the OAC.

**Membership report** was presented by Jana and Tom.

There are two possible openings for the steering committee.

We need to make another push for coalition membership. The form to fill out for membership is on the OAC website.

**Education report** was presented by Tom.

Tom asked that we submit emails for the website.

On May 27th, there will be a video promotion for the importance and impact of the progression of RN-BSN at OHSU. Susan suggested that we should also focus on the importance on the progression on BSN to advance degrees.

There is a draft module for continuing education.

Next education meeting May 31st, 2-3:30pm.

**Culture of Health report** was presented by Tom.

Culture of Health conference will be in June. Jana and Mallie will attend the conference.

Tom stated that the SNA would like a presentation on nurse/family partnerships. Cynthia will develop a webinar through the Center for Nursing website.

There was a suggestion that we should put 3-4 of these webinars (on a variety of topics) on the Center for Nursing website.

OAC steering committee members interested in helping with webinar development: Virlena, Susan, and Denise (after she graduates).

**Other Reports**

National Nurses on Boards Coalition update was presented by Jana.

Jana stated that there is a movement to link the national level to the state level. It was reported that an Executive Director was hired at the national level. Jana is part of the strategic advisory council.

The national level is not collecting data on nurse board involvement for nurses that are represented on nursing associations or on state boards of nursing; however, the Oregon coalition is collecting data on any board representation. Oregon goal is to identify 200 nurses on boards. The national goal is to identify 10,000 nurses on boards.

**Adjournment**

The meeting was adjourned at 11:50pm.

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| Secretary  Oregon Action Coalition |  | Date of Approval |