**Oregon Action Coalition Leadership Workgroup**

**Meeting Agenda**

**October 19 2017 8:00am – 9:00am**

**Meeting Location: Phone**

**Call in Number – 1-712-775-7031 978268#**

Presiding: Kelly Fox

Recording Kelly Fox

Workgroup Members: Kate Koznowska, Jake Creviston,

 Tom Engle, Renee Menkens, Christina

 Cowgill, Jana Bitton, Kelly Fox, Michael

 Polacek, Gladys Campbell, Ericka Waidley

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| **Time** | **Agenda Item** | **Lead** |
| 8:00am-8:05am | Welcome, Roll Call, welcome and introduction of any guests or new members.Review of agenda | Kelly & team |
| 8:05am |  This agenda section is provided as a point of continued reference for the workgroup:Review of our new focus areas related to our support of the RWJ SIP grant work:Focus areas for our SIP grant work as defined by Jana Bitton & Tom Engle* Provide key criteria and qualifications to guide the selection of staff person to be hired to address the required deliverables of the grant
* Plan a conference to provide education related to the qualities necessary for the successful board trustee. This work should include the title of the conference, a decision on if this would be a didactic or workgroup type of a meeting, and a decision about the attendees – should the conference be open to all who are interested or by invitation only. This conference is to be a “culmination” event occurring towards the end of the grant period.
* Identify which Oregon nurses on working on the National Nurses on Boards Coalition – 10K Nurses by 2020
* Create a two-tiered directory of boards that would benefit from nurse trustee membership. The first tier to be health care specific board such as CCO and health system boards. The second tier boards are to be identified.
* Create a directory of nurses who desire to be on a board, and determine if all interested can be included or would this list require an application.
* Identify existing board training programs
* Identify organizations that are making policy decisions that may benefit from nursing input
* Identify barriers to board service that nurses face
* Create a mentorship plan for nurses desiring board service that would compliment trustee education.
 | For independent review / attention by committee members |
| 8:05-8:20am | Updates on NOB, Toolkit, Grant, September Steering Committee Meeting | Jana & Kate |
| 8:20-8:55am | Discussion of our plan to host screening of Resilience* November screening and panel
* Salem screening and panel
* Review of resources
* Community outreach
* Move to Action!
 | Kelly and team |
| 8:55-9:00am | AnnouncementsSuggestions for the November Leadership Workgroup Agenda | Kelly and team |
| 9:00am | Adjourn  | Kelly |
| Next Meeting of the OAC Leadership Workgroup will be on October 19th at 8:00am **Call in Information: 1-712-775-7031 978268#**  |