

**Action Coalition Steering Committee Meeting Minutes - DRAFT**

June 13<sup>th</sup>, 2014

**Present:** Dana Bjarnasan, Jana Bitton, Gladys Campbell, Christie Cowgill, Jake Creviston, Sue Davidson, Tom Engle,

**Virtual attendees:** Judy Ulibarri, Renee Menkens, Kathlynn Northrup-Snyder

Guests: Kelley Ilic, Katherine Bradley

Agenda Item	Discussion	Decision/Action items
Approval of minutes	The May minutes were approved as disseminated.	
Steering Committee Membership	<p><u>Oregon Center for Nursing Changes/OAC Co-Lead:</u></p> <ul style="list-style-type: none"> <li>- OCN board recently voted to reorganize for financial sustainability resulting in lay offs of Mary Rita Hurley, ED and Anastasia Sofranac, Leadership Program Director. Jana Bitton assumed Interim Executive Director position. Chris Campbell (former ED) to consult while refocusing the mission of the OCN.</li> <li>- Jana Bitton given OAC current and historical organizational context.</li> </ul> <p><u>Membership positions</u></p> <ul style="list-style-type: none"> <li>- Secretary               <ul style="list-style-type: none"> <li>• Elaine Keavney assuming lead of Recommendation #4 (80/20) Workgroup potentially requiring someone to assume secretary position contingent upon Elaine relinquishing the duties.</li> <li>• Tom Engle solicited potential secretary candidates: Christie Cowgill, Jake Creviston, and Kelley Ilic</li> </ul> </li> <li>- Steering Committee Members               <ul style="list-style-type: none"> <li>• Positions to fill: Undergrad student, OCAP (2), and OCD (1)</li> <li>• Three at large positions to consider                   <ul style="list-style-type: none"> <li>○ Discussed ONA having a sustained position on the committee</li> <li>○ Discussed ORANA having a sustained position on the committee</li> </ul> </li> <li>• Gladys Campbell expressed need for more practitioners</li> <li>• Tom Engle stated the more “designated” at-large positions, the more we lose flexibility</li> <li>• Kathryn Bradley mentioned nursing exclusivity limits progress potential</li> <li>• Suggestions for remaining at-large positions</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- OCN committed to the work of the Action Coalition and would like to continue to be the co-lead.</li> <li>- Jana to assume the role previously held by Mary Rita</li> <li>- Tom to discuss potential secretary candidates with Co-Leads upon confirmation of Elaine stepping down</li> <li>- Sue Davidson to ask Carlton Brown (ONA _____) to assume her seat on the steering committee.</li> <li>- One at-large position will be designated for ONA.</li> <li>- Tom and Co-Leads to review ideas for at-large candidacy</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Kathlynn Northrup-Snyder advocated against too many academics</li> <li>○ New president of OSNA (<a href="#">Janna Mae Boren</a>)</li> <li>○ Local AARP (<a href="#">Center to Champion Nursing in America</a>)</li> <li>○ Media connection would help visibility</li> <li>○ Executive Director of <a href="#">City Club</a></li> <li>○ <a href="#">March of Dimes</a></li> <li>○ Question of if/how to best represent medicine</li> </ul>	
Workgroup updates	<p><u>General</u></p> <ul style="list-style-type: none"> <li>- Data Gathering (Recommendation #8) <ul style="list-style-type: none"> <li>• Jana asked if there is still a data collection workgroup</li> <li>• Tom mentioned each workgroup will probably need that support</li> <li>• Gladys asked if the OCN should take that on for the state</li> <li>• Sue mentioned education took the forefront and it never emerged</li> </ul> </li> <li>- Gap Analysis <ul style="list-style-type: none"> <li>• Dana asked about assessing state's efforts towards recommendations</li> <li>• Gladys mentioned NWone efforts but the OAC never finished compiling organizations to query</li> </ul> </li> <li>- Texas AC Efforts (Dana) <ul style="list-style-type: none"> <li>• Fostered community partners: Local life flight company and also gathered a list of parties interested in IOM/FON</li> <li>• Focused on "unexposed audience" e.g., bedside and direct care nurses.</li> <li>• Hosted a 4 CEU IOM/FON event and had 150 nurse attendees</li> </ul> </li> </ul> <p><u>OAC History (Sue)</u></p> <ul style="list-style-type: none"> <li>- States is missing history of the original OCNE workgroup (Paula Gubrud, former ONLC president was on that group)</li> <li>- Gladys recounted brief history of the AC spawning from the ONLC and mentioned early push back from becoming part of the national collaborative as people presumed it could hinder existing momentum</li> </ul>	<ul style="list-style-type: none"> <li>- Sue will continue to reach out to Paula Gubrud for missing OCNE information</li> </ul>
Workgroups	<u>Leadership (Gladys)</u>	

Agenda Item	Discussion	Decision/Action items
cont'd	<p>- Charter introduced and reviewed (see revised charter)</p> <ul style="list-style-type: none"> <li>• Recommendation #1 <ul style="list-style-type: none"> <li>○ Christie and Gladys are going to Chicago at the end of the month to get a contract for CAP2</li> <li>○ CAP2 will help group assess credentialing processes at various systems and how they affect APRN scopes</li> </ul> </li> <li>• Recommendation #2 <ul style="list-style-type: none"> <li>○ Gladys has a conference call regarding CSI next week</li> <li>○ Jana says Nurse Cast and OCN programming "is not lost yet"</li> </ul> </li> <li>• Recommendation #7 <ul style="list-style-type: none"> <li>○ "Best on Board" workshop scheduled for September 4th and enrollment is currently low. <ul style="list-style-type: none"> <li>▪ Attendance requisite of 6 online modules</li> <li>▪ Focus is beyond hospital boards</li> <li>▪ Promotion mostly through NWone; discussed using Mailchimp</li> <li>▪ Jana mentioned "vertical response" for a platform to broaden scope and mentioned OCN could send to list serve on behalf of OAC</li> </ul> </li> </ul> </li> <li>• Katherine Bradley complimented the group's tangible goals and mentioned a possible market for preparing nurses serving on CCO boards and councils. "How we reach out to them is a big piece of our work." Further, recommended looking at community leadership and policy opportunities and this is some of OHSU's DNP focus.</li> <li>• Workgroup meetings are scheduled for the rest of the year</li> </ul> <p><u>Education</u></p> <ul style="list-style-type: none"> <li>- Carol Thorne stepping down and Elaine Keavney assuming lead of the group</li> <li>- SC unsure who current workgroup members are</li> <li>- Recruitment <ul style="list-style-type: none"> <li>• Refer to VA sign-up sheet and Secretary's interested party list</li> <li>• Traci Kitterman (Associate Chief of Nursing Portland VAMC) specifically interested in Recommendation #4</li> </ul> </li> </ul>	<p>- Gladys will send information regarding "Best on Board" workshop to Kelley for dissemination</p> <p>- Kathlynn will attempt to find OCNE representative and will ask respective committee about a virtual cohort representative</p> <p>- Kelley will seek a Providence representative</p> <p>- Sue will ask Carlton if he is willing</p>

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Workgroups cont'd	<ul style="list-style-type: none"> <li>• Kelly recommended a representative from OCNE and Providence</li> <li>• Sue recommended Carlton Brown</li> <li>• Katherine wondered about an OHSU virtual cohort representative</li> <li>• Dana expressed potential interest of serving on the w.g.</li> </ul> <p><u>Town Hall (Kathlynn)</u></p> <ul style="list-style-type: none"> <li>- Discussion of original purpose <ul style="list-style-type: none"> <li>• Promoting the IOM FON Report vs</li> <li>• promoting the existence and potential work of the OAC vs</li> <li>• conducting gap analysis of existing efforts towards recommendations.</li> <li>• Kelley mentioned initiatives across the state towards recommendations that we should be able to document</li> <li>• Christie mentioned it was less about a gap analysis and more about getting the word out about the OAC</li> </ul> </li> <li>- Jake and Evan did some outreach at the Portland VAMC Nurse Fair and found it positive for promoting the IOM/FON Report as many nurses were unfamiliar</li> <li>- Question if the OAC is ready for broader outreach and if so we must <ul style="list-style-type: none"> <li>• Focus on our commitment to using technology</li> <li>• Recruit appropriately</li> <li>• Explore funding opportunities</li> <li>• Clarify what is it that we are trying to communicate</li> </ul> </li> <li>- Tom stated "town hall" implies a back and forth dialogue and that this workgroup needs structure</li> <li>- Gladys recommended deliberately and slowly continuing the work so that we have something to show when we do engage in outreach</li> <li>- Membership <ul style="list-style-type: none"> <li>• Kathlynn</li> <li>• Dana agreed to be a member</li> <li>• Tom, Gladys and Jake offered to be involved in outreach activities once developed</li> </ul> </li> </ul>	to serve on the w.g. or if he can recommend someone

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Strategic direction discussion	<ul style="list-style-type: none"> <li>• In regards to recommendation #2 Sue wondered about melding and promoting attributes of TICC, LEAN and Releasing Time to Care (RTC)</li> <li>• Gladys cited “cost avoidant” nature of RTC and how it can hinder nursing and become the new norm. She promoted the idea of “revenue building” instead.</li> <li>• The true goal of these projects is to develop nurse leaders</li> <li>• Kathryn encouraged studying Magnet hospitals and practice councils for their efforts</li> <li>- Tom asked all members, “What does the action coalition need to do?” <ul style="list-style-type: none"> <li>• Kathlynn: funding <ul style="list-style-type: none"> <li>○ Dana recalled a successful fundraising event: Johnson &amp; Johnson sponsored gala in Dallas where each table was \$10k</li> </ul> </li> <li>• Sue: visibility <ul style="list-style-type: none"> <li>○ Link to editorial board</li> <li>○ Use the OCN newsletter to help promote nursing; Renee endorsed this idea.</li> </ul> </li> <li>• Jake: outreach</li> <li>• Dana: ask people from various systems to report on what they efforts</li> <li>• Kathryn would like to find opportunities to foster nurse and student nurse involvement e.g., quality improvement <ul style="list-style-type: none"> <li>○ Jake mentioned the <a href="#">IHI PSU &amp; OHSU open school chapter</a> Spring Conference as interprofessional platform for promoting nursing initiatives</li> </ul> </li> </ul> </li> </ul>	
Announcements	- Jake achieved his MN and is progressing in the DNP program	
Next steps	<u>Next meeting</u> - The next meeting will be Friday, July 11 <sup>th</sup> , 10 AM-noon, at ONA offices.	