

Action Coalition Steering Committee Meeting Minutes – August

DRAFT

Present: Dana Bjarnason, Gladys Campbell, Christy Cowgill, Jake Creviston, Tom Engle, Susan Bakewell-Sachs, Leslie Ray, Elaine Keavney

Virtual attendees: Renee Menkens

Agenda Item	Discussion	Decision/Action items
Approval of minutes	July minutes were reviewed.	Approved as presented.
Steering Committee Membership	<p><u>Co-Lead Report (Leslie Ray)</u> Discussed the need to expedite development of a logo. Suggestion to include a river theme, keep it simple.</p> <p>Suggest a task force to review list of funding activities with associated rationale be formed.</p> <p>A meeting has been scheduled for 9/12 at 1:30 pm with VA nurses. It will be an informational meeting. Potentially need to include workgroup attendees.</p> <p>Search for an OAC meeting secretary unsuccessful.</p> <p>Brainstormed potential OAC partners:</p> <ul style="list-style-type: none"> • Moda • Kaiser • March of Dims • Chamber of Commerce • City Mayors • ZoomCare • Nike 	<p>Leslie and Jana to develop recommendations to implement by 9/14.</p> <p>Renee, Tom, Leslie, Jana and Jake agreed to meet to discuss.</p> <p>Jake will attend for Leadership Workgroup. Dana to ask if someone from Communications Workgroup can attend. Elaine will represent the BSN Workgroup.</p> <p>Secretary duties will be rotated amongst OAC members.</p> <p>Leslie and Jana to develop recommendation for approaching potential partners.</p> <p>Resolved.</p>

	<p>Nomination for Christy and Jake to the Center for Creative Leadership scholarship submitted.</p> <p>Attendance will be limited at the 9/12 meeting with the following members unable to attend: Dana, Elaine, Susan, Gladys.</p> <p>Development of an elevator speech regarding IOM-FON work was deferred to the Communication Workgroup.</p> <p>Leslie is reaching out to AARP for membership on steering committee.</p> <p>Jake recommended the consideration of the president of OSNA as a member of the board.</p> <p>Need a consistent representative from OCAP. Leslie to thank current representative and try to identify another person.</p>	<p>Information only.</p> <p>Dana to add to next Communication Workgroup agenda.</p> <p>Leslie to send Tom an updated list for OAC website.</p> <p>Jake will contact the OSNA president.</p> <p>Susan will check with Paula regarding possible OCAP representative.</p>
<p>Workgroup updates</p>	<p><u>OAC History (Leslie Ray)</u> History report is pending information about ONLC. Once complete will be sent to OAC for review/editing.</p> <p><u>Leadership (Gladys Campbell)</u> No meeting held since last report.</p> <p>Changes to CAP2 contract have been agreed upon and are pending sign-off by the end of the month. Webcast about CAP2 is scheduled for 8/11. The goal is to enroll five members by the end of the year.</p> <p>The NWOne fall forum will focus on education about the affordable care act.</p> <p>Christy will have a table at the NPO and ORANA meetings with information about the OAC.</p> <p>In the third week of January, Christy will present in front of the Oregon legislature. An opportunity to provide an update on OAC. Also have rented space in the Salem Galleria for March 9.</p>	<p>Leslie to forward after ONLC content is added.</p> <p>Information only.</p> <p>Christy to send link.</p> <p>Information only.</p> <p>Information only.</p> <p>Add legislative session updates to next OAC agenda.</p>

	<p>Two programs for possible alignment with the work of OAC include Transforming Inpatient Care and Culture in the OR and TEAMSTEPPS. Another connection is the AACN clinical scene investigator program.</p> <p>NWOne Best on Board program has met attendance requirements so will proceed in September with 25 attendees. Recommendation made to provide 2 OAC scholarships.</p> <p>Need a list of potential speakers for Interprofessional OHSN/OSU conference.</p> <p><u>Education (Elaine Keavney)</u></p> <ul style="list-style-type: none"> • Six attendees at last meeting. • Two recommendations made: <ul style="list-style-type: none"> ○ Support community college faculty to create collegial collaboration/communicate the value of encouraging students to continue education ○ Message to practice partners about the need for flexibility for nontraditional students/value of education message. <p><u>Communications (Dana Bjarnason)</u></p> <ul style="list-style-type: none"> • Dana, Jana, Rachel and Kathlynn participated in a teleconference on 7/30/14. • Name of the workgroup was changed to communications • Strategies brainstormed and assigned • Dana to send attachments from Texas Team website as examples of: <ul style="list-style-type: none"> ○ Strategic plan ○ Coalition members ○ Website presence for steering committee ○ PowerPoint presentation 	<p>Leslie to send info about TEAMSTEPPS.</p> <p>Motioned and approved a.spend \$700 total for up to two b. Jana and Leslie solicit and decide.</p> <p>Send ideas to Leslie.</p> <p>Information only.</p> <p>Dana – develop recommendation regarding speaker’s bureau/“canned” content for consistent message</p> <p>Jana – develop recommendation regarding use of technology</p> <p>Rachel – develop recommendation regarding internal/external audiences</p>
New Jersey and Texas Experience	Dana and Susan recapped their experiences with action coalitions in New Jersey and Texas.	Information only.
Next Meeting	The next meeting will be Friday, September 12, 10 AM-noon, at ONA offices.	Information only. Dana, Elaine, Susan, Gladys are unable to attend.