**Oregon Action Coalition Minutes**

**Communication Workgroup**

**October 4, 2017**

Present: Jana Bitton, Dana Bjarnason, Amber Vermeech

Unable to attend: Susan Bakewell-Sachs. Kate Kaznowska,

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| Topic | Discussion | Action |
| Review Last Meeting Minutes | Minutes from August 2017 attached.  | * Information only.
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| Steering Committee Update | Jana reported that the last two meetings had focused on updates regarding work associated with the Culture of Health Adverse Childhood Events project. There will be a presentation at the Oregon Public Health Association meeting scheduled for 10/9/17. The Education Workgroup is working on an online continuing education program that they will present through collaboration with Oregon Nurses Association using the ONA learning management system. The Leadership Workgroup is planning to present a movie (either Paper Tigers or Resilience) at Care Oregon on 11/29 at 1 pm.Peggy Wros and Virginia Tilden provided the group with an update about OHSU SON Interprofessional Education that is funded by Robert Wood Johnson. At this time there was no ask of the committee. | * The Communication Workgroup will add these events to the Adverse Childhood Events Communication/Marketing plan.
* Dana will ask her EA to draft a flyer.
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| Communication Workgroup  | Dana presented a draft ACE communication plan which was updated and revised.  | * Send to the Education Workgroup and to Steering Committee Co-chairs.
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| Quarterly Newsletter | The newsletter is due for distribution this month, then resume normal quarterly distribution in January.This month will feature Tom Engle. There will be an announcement about the movie event on 11/29 at Care Oregon. As a timely topic, Amber recommended linking to a opiate education webinar. Dana will send a column about disaster preparedness. Jana will do an update about the continuing education opportunity and will do a wrap up of the Nurses on Boards project. | * Newsletter to be distributed this month.
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| Succession Planning  | Dana informed the group that her term as health system steering committee member was ending in December 2017. She provided Jana and Tom with a recommendation to consider Denise Foster who is agreeable should the Membership Committee offer her the position.Jana noted that she will also be stepping off the steering committee at the end of the year, that Tom will be staying on and that the group is exploring an alternate co-lead group.Dana recommended that Amber consider attending an upcoming steering committee meeting to learn more about the group for possible membership consideration. | * Information only.
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| Next Steering Committee Meeting  | Dana noted that she will be on vacation on October 20. | * Jana to provide Communication Workgroup update at the meeting.
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|  | Next meeting is scheduled for 11/1/17 however Dana will be at a conference. Next meeting: 12/6/17 at 8:00 amCall-in number: 1-866-730-7514PIN: 459598# | * Cancel November 1, 2017 meeting.
* Next meeting in December.
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