**Oregon Action Coalition Steering Committee Minutes**

**August 12, 2016**

Present

Dana Bjarnason Jana Bitton Melissa Robinson (by phone) Renee Menken (by phone)

Tom Engle Virlena Crosley Edward Brewington (by phone) Kate Kaznowska

Joy Ingwerson

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| Topic | Discussion | Action |
| State Implementation Program Grant | * Roadshows   + 10/3/16 Event in Salem (Jake Creviston, Cheryl Nester-Wolfe, Bonny Driggers)   + 11/9/16 Event in Coos Bay (Kimberly McNally, Renee Menken, Jean St. Pierre)   + January events in Ben/LaGrande   + Portland event made $3000 profit. Gladys asking for consideration of using to bring headline speakers * Data   + Kate presented a report that begins to catalogue all board members noting those who are nurses for every CCO   + Pursue using the national database for data purposes * Toolkit   + Jana, Virlena and Kate met to develop. It provides info depending on whether you are on a board or want to be on a board   + Could include self-assessment, basics, link to articles, campaign for action/NOBC site   + Use to identify organizations that want a nurse on their board   + Emphasize area of value: to the nurse, to the board, to the nursing profession   + Connect to Culture of Health | * Confirm headline speakers for events * Gladys to contact Kimberly * Kate is putting the current into a database & could set up and run reports * Provide a link in the newsletter to encourage Oregon RNs to add their names to the CFA national list * Discuss the need for an Oregon data base at the Fall strategic planning session * Start thinking about 2017 Fall SIP Conference |
| Communications | * Reviewed the sign up list for upcoming organizational meetings * Continue to gain ground on achieving annual goals * See minutes from the last meeting attached | * OAC to endorse Dana for her AONE Region 9 nomination * Others can send individual endorsements as desired. |
| Education | * 19 members * Subgroup looking at barriers to advancing RN education in rural communities * Call for manuscripts to NLN – state coalitions (due 1/15/17   + Melissa can’t take the lead but would work with others   + Dana interested * An abstract has been submitted to the OPHA meeting this fall * OCN – Melissa will be speaking about barriers to advancing education * NW Christian University RN to BSN working with local partners for residency programs | * Melissa to distribute call for manuscripts to the coalition |
| Membership | * Paul Ventura has resigned * Denise Foster has transition from her graduate student position to at-large * Graduate student position * Edward asked Tom/Jana to reach out to Oregon Business Council and Oregon Business Association regarding OAC needs * OHA another consideration for a potential member | * Need another at-large/replace Paul’s position * Dana to check regarding DNP student interested in joining * Tom/Jana to contact Oregon Business Council and Oregon Business Association regarding interest |
| Leadership | * Gladys discussed shifting/transition of workgroup with the awarding of the SIP grant (will continue to provide help and assistance as required * Discussed generative questioning: opportunity to raise questions, higher, more sophisticated thinking * Gladys requested that we become more transparent about the budget, there is a need for the steering committee to see the financials * Gladys announced that she will step down at the end of the calendar year | * Bring to steering committee strategic planning meeting regarding new focus areas * Jana to bring financials to September meeting * Work with the steering committee to be deliberate/strategic regarding succession planning for 2017 |
| Meeting Time | * Tom has a conflict with the current meeting time | * Tom/Jana to work on identifying a new time |
| Announcements | * Jana presented a new OCN report “Demand for Nursing Professionals” * Summit SON/Nursing Program to develop strategies for recruiting faculty scheduled for 8/25/16 * OCN fundraiser 9/21/16 * OCN Conference 10/20/16 at the Sentinel Hotel | * Information only |
| Next meeting | * To be scheduled | * Tom/Jana to work on identifying a new time |