**Oregon Action Coalition Steering Committee Minutes**

**August 12, 2016**

Present

Dana Bjarnason Jana Bitton Melissa Robinson (by phone) Renee Menken (by phone)

Tom Engle Virlena Crosley Edward Brewington (by phone) Kate Kaznowska

Joy Ingwerson

|  |  |  |
| --- | --- | --- |
| Topic | Discussion | Action |
| State Implementation Program Grant | * Roadshows
	+ 10/3/16 Event in Salem (Jake Creviston, Cheryl Nester-Wolfe, Bonny Driggers)
	+ 11/9/16 Event in Coos Bay (Kimberly McNally, Renee Menken, Jean St. Pierre)
	+ January events in Ben/LaGrande
	+ Portland event made $3000 profit. Gladys asking for consideration of using to bring headline speakers
* Data
	+ Kate presented a report that begins to catalogue all board members noting those who are nurses for every CCO
	+ Pursue using the national database for data purposes
* Toolkit
	+ Jana, Virlena and Kate met to develop. It provides info depending on whether you are on a board or want to be on a board
	+ Could include self-assessment, basics, link to articles, campaign for action/NOBC site
	+ Use to identify organizations that want a nurse on their board
	+ Emphasize area of value: to the nurse, to the board, to the nursing profession
	+ Connect to Culture of Health
 | * Confirm headline speakers for events
* Gladys to contact Kimberly
* Kate is putting the current into a database & could set up and run reports
* Provide a link in the newsletter to encourage Oregon RNs to add their names to the CFA national list
* Discuss the need for an Oregon data base at the Fall strategic planning session
* Start thinking about 2017 Fall SIP Conference
 |
| Communications | * Reviewed the sign up list for upcoming organizational meetings
* Continue to gain ground on achieving annual goals
* See minutes from the last meeting attached
 | * OAC to endorse Dana for her AONE Region 9 nomination
* Others can send individual endorsements as desired.
 |
| Education | * 19 members
* Subgroup looking at barriers to advancing RN education in rural communities
* Call for manuscripts to NLN – state coalitions (due 1/15/17
	+ Melissa can’t take the lead but would work with others
	+ Dana interested
* An abstract has been submitted to the OPHA meeting this fall
* OCN – Melissa will be speaking about barriers to advancing education
* NW Christian University RN to BSN working with local partners for residency programs
 | * Melissa to distribute call for manuscripts to the coalition
 |
| Membership | * Paul Ventura has resigned
* Denise Foster has transition from her graduate student position to at-large
* Graduate student position
* Edward asked Tom/Jana to reach out to Oregon Business Council and Oregon Business Association regarding OAC needs
* OHA another consideration for a potential member
 | * Need another at-large/replace Paul’s position
* Dana to check regarding DNP student interested in joining
* Tom/Jana to contact Oregon Business Council and Oregon Business Association regarding interest
 |
| Leadership | * Gladys discussed shifting/transition of workgroup with the awarding of the SIP grant (will continue to provide help and assistance as required
* Discussed generative questioning: opportunity to raise questions, higher, more sophisticated thinking
* Gladys requested that we become more transparent about the budget, there is a need for the steering committee to see the financials
* Gladys announced that she will step down at the end of the calendar year
 | * Bring to steering committee strategic planning meeting regarding new focus areas
* Jana to bring financials to September meeting
* Work with the steering committee to be deliberate/strategic regarding succession planning for 2017
 |
| Meeting Time | * Tom has a conflict with the current meeting time
 | * Tom/Jana to work on identifying a new time
 |
| Announcements | * Jana presented a new OCN report “Demand for Nursing Professionals”
* Summit SON/Nursing Program to develop strategies for recruiting faculty scheduled for 8/25/16
* OCN fundraiser 9/21/16
* OCN Conference 10/20/16 at the Sentinel Hotel
 | * Information only
 |
| Next meeting | * To be scheduled
 | * Tom/Jana to work on identifying a new time
 |