**Oregon Action Coalition Steering Committee Minutes**

**February 17th, 2017**

Present

Susan Bakewell-Sachs

Jana Bitton

Gladys Campbell

Virlena Crosley

Tom Engle

Jordan Ferris

Denise Foster (via phone)

Kelly Fox

Joy Ingwerson

Kate Kaznowska

Renee Menkens (via phone)

Michael Pollacek (via phone)

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| Topic | Discussion | Action |
| Welcome, Roll Call, Introductions | * No guests | * None |
| Minutes | * Minutes from the December meeting were approved | * None |
| Goals for 2017 | * Discussion regarding the Leadership, Education and Communication Workgroup goals for 2017. Jana emphasized the need for action steps and measurable results. Due to the large scope the approach might shift to divide and conquer. * Kelly as the new Leadership Workgroup leader presented the plan for the upcoming year. There were three main target areas: Advancing the Policy and Advocacy Roles for the Nurse Leaders in both Community and Legislative Settings (Gladys and Christy agreed to take on this goal); Specific Actions to Enhance the Movement of Nurses onto Boards and into Positions of Influence (Jana, Kate, Renee and Jake will continue this work); and Increasing Awareness of Adverse Childhood Experiences and Resilience in Local Community (Kelly will lead the ACES actions).   Michael suggested opening it up to include other types of resilience, beyond just ACES. Resilience for all. The group has expressed concern about the number of goals, and necessity to prioritize.   * Jordan who was representing the education workgroup, as the co-chair, asked questions about the future and role of the Education Workgroup, and the future of the RN to BSN initiative. How to fit the Culture of Health into this work? How can the Education workgroup contribute to the work on ACES? How can the Education Workgroup assist with the three goals presented by the Leadership Workgroup? Jordan will discuss these issues with the Education Workgroup and report back. * Jana gave a brief summary of the Communication Workgroup plans for next year. The goals are staying mostly the same: writing and distribution of OAC Newsletter and maintaining the momentum with the delivery of the Speaker’s Bureau presentations (minimum of 10 per year). The Communication Workgroup is also happy to help spread the word and assist: Jana and Kate with their marketing work for the Nurses on Boards grant, and Kelly with the promotion of the ACES film screening. There also seems to be a need for creating one page “leave behinds” that can be taken to conferences and workshops. | * Finalizing workgroup goals for 2017 |
| SIP Update for 2017 | Roadshows:   * May 5th, 2017 – Bend workshop at the St. Charles hospital. Kate contacted Pam Steinke, Cindi Warburton and Julie Ostrom. * April 20th, 2017 – La Grande workshop at OHSU/EOU campus. Kate has contacted the Eastern Oregon Executive Nurse Council and the OHSU faculty. * Salem workshop went very well! Thank you Michael for your all your help with organizing it! Despite the snow and flu season, we had a good turnout. * We are considering future workshops in Astoria and Medford possibly in the fall of 2017.   Database:   * There are currently 180 RNs in the database. * Kate is continuing collecting information on nurses, their credentials and types of boards they serve on.     Toolkit:   * Website is coming together very nicely. It was successfully launched at the Salem workshop. Since then it has received national recognition!   Summit:   * The planning has started, the location and dates are established. We are in discussions with multiple speakers. The Summit will take place on June 29th, 2017 at the Oregon Medical Association Conference Center. | * Information only * Jana and Kate asked the OAC for help with the promotion of the June 29th “The Power of a Nurse’s Voice” Conference. We are hoping for 100 attendees. |
| New grant opportunities in 2017 | Jana and Kate will look into grant opportunities for 2017. | * More research is needed |
| Next meeting | * March 17th, 2017 10am -12pm; location ONA | * Information only |